



***West Virginia Association  
of Housing Agencies***

**WVAHA**

**2020 Scholarship Application**

<b>Russell Bibbee Memorial Scholarship</b>	<b>Manuel C. Cartelle Scholarship</b>	<b>SERC/NAHRO Scholarship</b>
<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>

## **WVAHA Scholarship Program**

The West Virginia Association of Housing Authorities (WVAHA) sets aside money each year for scholarships that can be used by high school graduates, current college students, and those wanting to return to school. The scholarship program was founded in 1984 to provide higher education opportunities for low-income housing residents and employee dependents. Scholarships may be used for any two or four-year program at an accredited college, university, or technical school. These scholarship funds may be used at the discretion of the recipient.

### **Scholarship Description and Eligibility**

#### **Russell Bibbee Memorial Scholarship**

The Russell Bibbee Memorial Scholarship was named after the Point Pleasant Executive Director that worked many years assisting to build the scholarship program for the association. To be eligible, you must be a high school senior and a dependent of a Public Housing Authority (PHA) employee that has been employed for at least two consecutive years. The PHA must be a current member of the WVAHA.

#### **Manuel C. Cartelle Scholarship**

The Manuel C. Cartelle Scholarship is named after the former Beckley Housing Authority Executive Director. He was an advocate for Housing residents to further their education and he was one of the original Scholarship Trust Fund trustees. To be eligible, you must be a Public Housing Authority (PHA) resident or a recipient of any Housing Choice Voucher (formerly called Section 8) Program for at least one year by Friday, February 28, 2020. Any member of the household is eligible.

#### **WVAHA SERC-NAHRO**

Scholarship funding is made available by the SERC-NAHRO program. The PHA must be a current member of WVAHA and SERC/NAHRO. To be eligible, you must be a Public Housing Authority (PHA) resident or a recipient of any Housing Choice Voucher (formerly called Section 8) Program for at least one year by Friday, February 28, 2020. Any member of the household that is a high school graduate or equivalent (GED) by spring of 2020 is eligible.

A winner of the WVAHA SERC-NAHRO scholarship will be entered into the SERC-NAHRO Scholarship for the region. Additional applications may need to be completed.

In addition to the eligibility requirement above, all applicants must be an U.S. Citizen or a Legal Permanent Resident.

### **Administration**

The scholarship fund will be administered by the WVAHA Scholarship Committee. The money will go directly to the scholarship recipient in August for the fall semester and January for the spring semester. If the scholarship recipient discontinues his or her education or does not maintain a 2.5 GPA, the unused portion of the scholarship will revert to the WVAHA Scholarship Fund.

For consideration of these scholarships, applications must be completed in their entirety.  
**Incomplete applications will not be considered.**

Each scholar will be awarded up to \$500 per semester.  
Applicants will be required to meet scholarship criteria.

### REQUIREMENT CHECKLIST

**1. Application**

The application may be found in this packet. All materials must be received by the program application deadline. Include this printed application in the packet of materials that you submit to the Executive Director/Chief Executive Officer of your housing authority.

**2. School Transcript**

You must provide an unofficial transcript of grades from high school or academic institution. If you have previously attended an educational institution provide some type of documentation. Russell Bibbee/SERC/NAHRO applicants must provide an unofficial transcript from high school.

**3. Copy of SAT or ACT Scores** (if completed and available)

**4. Two Letters of Recommendation**

You must submit one letter from a faculty member from your academic institution and one personal, non-Family, recommendation.

**5. Essay (750 – 1000 words) – Educational Plans & Community Service/ Extracurricular Activities**

A typewritten essay by the student that details their educational plans, any community service or extracurricular activities, and any honors or awards.

**6. Executive Director (ED)/Chief Executive Responsibilities (CEO)**

a. Student must be recommended by the ED/CEO of the housing authority in a letter **signed** by ED/CEO for the application to be considered complete. The letter must include a commitment from the agency to support travel expenses for the applicant if an interview is necessary in the selection of scholarship awards.

**Note:** The sponsoring housing authority must be a member of the WVAHA at the time of application.

b. **Deadline** – All application materials must be received by the ED/CEO **no later than February 21, 2020, at 4:30 p.m.** The completed packet must be mailed to the Scholarship Committee postmarked no later than **February 28, 2020 at 4:30 p.m.** (No faxes will be accepted):

**Wheeling Housing Authority  
Attn: WVAHA Scholarship Committee  
P.O. Box 2089  
Wheeling, WV 26003**

c. Local promotion of the scholarship program is the responsibility of the housing authority.

## 2020 WVAHA Scholarship Application

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Student's Cell Phone Number \_\_\_\_\_

Current Grade Level (if applicable) \_\_\_\_\_ Current GPA (if applicable) \_\_\_\_\_

Graduation Date (if applicable) \_\_\_\_\_

What is your desired Academic Major (if any) \_\_\_\_\_

To which colleges have you applied? \_\_\_\_\_

To which colleges have you been accepted? \_\_\_\_\_

Source and amount of other scholarship awards and grants (if applicable). \_\_\_\_\_

Please select one scholarship that you are applying for:

- Russell Bibbee Memorial Scholarship (**dependent of PHA employee only**)
- Manuel C. Cartelle Scholarship
- SERC/NAHRO

By submitting this application, I authorize my high school or other educational institution to make available to the Scholarship Committee of the WVAHA information concerning my academic record and rank. It is understood that the award of scholarship shall be governed by any and all conditions established by the Scholarship Committee.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Parent/Guardian Signature**  
(if applicant under 18 years of age)

### SPONSORING HOUSING AUTHORITY USE ONLY:

Sponsoring Public Housing Authority \_\_\_\_\_

Executive Director/CEO Name \_\_\_\_\_

Number of years with housing assistance or years employed \_\_\_\_\_